

Describe the concern that led you to consider pruning before suggesting cuts. Clearance over a path, the appearance of a canopy and a damaged branch are different questions. Mark the relevant tree on a wider photograph and explain how the space is used.

Make the proposed work readable

Read the proposal alongside the original enquiry and ask whether the two refer to the same tree and concern. Check the purpose and practical arrangements as well as the task name. Request clarification if a broad phrase could describe more than one kind of work.

This tree-care planning guide from Progressive Tree Service focuses on pruning scope and the information needed to [tree care planning](#) discuss it clearly.

The brief for a shared household

Collect the questions from everyone involved before the visit. Where preferences differ, record them as points for discussion instead of passing along conflicting instructions. Agree who will keep the current proposal and share any changes with the others.

Questions to keep with the record

Which parts of the tree are included in the proposed pruning, and what is the purpose of that work? Can the written description be checked against the concern? Ask for an explanation that connects the answer with the particular tree and proposed work, then record anything still unresolved.

A practical next step

Keep the clarification with the proposal. If the scope changes, request an updated description rather than relying on a remembered conversation.

Keep the reason for the work beside the agreed description so a request to tidy the tree does not stand in for a specific scope.

A shared record is useful only if the latest explanation reaches each person taking part in the decision.